



## Team Registration Steps

Please find steps on how to create or join a team using the ACTIVE registration system

### Step 1. Select your race distance

A screenshot of a web page titled "Channel 7 Marathon". It features a selection interface with a radio button for "Individuals & Teams" and a price of "\$ 110.00". Below this, there is a selected option with a yellow dot: "Ages 17 and over as of 19/8/2018". The background shows a scenic view of a coastline with buildings and water.

### Step 2. Enter your email, if you are a previous participant it will remember your details

A screenshot of a login screen with the text "To complete registration faster, let's check if you have an account." It includes an "Email address" input field followed by a "Next" button. Below this, there is an "OR" separator and a "Log in with Facebook" button featuring the Facebook logo.

### Step 3. Select who you are registering and fill in all participant information

A screenshot of a registration form titled "Select participant". It contains a section "Who are you registering for this event?" with three radio button options: "Yourself, 18 or older (123@rego.com.au)", "Someone else, 18 or older", and "Someone else, below 18". Below this is a "Participant information" section with fields for "First name", "Last name", "Gender" (Male/Female), "Date of birth" (Day, Month, Year), "Email address" (123@rego.com.au), and a "Sign up for:" checkbox for "ACTIVE Offers".



**Step 4. Ensure you enter the name you want on your BIB**

**Bib name**

Please provide a custom name we can put on your race bib. (For entries prior to 24 July 2018)

**Step 5. Select 'Create a Team' and provide details (See step 6 for join a team)**

### Team information

\* Do you want to join or create a team?

No  
 Join a team  
 Create a team

Team members register themselves. As the team captain, you can use the team captain center to manage and invite team members.

\* **Team name**

**Team description**

**Step 6. Select 'Join a Team' and find your team name**

### Team information

\* Do you want to join or create a team?

No  
 Join a team

Select a team from the list below  
Note: Your first name, last name, age, and gender will be sent to the team captain.

Enter team name

Bayside Runners and Walkers (Barr) - 2 participant(s)
Cookie Monsters (Cooke) - 3 participant(s)
endED (Forbes) - 1 participant(s)
Flying Sheen Team (Sheen) - 2 participant(s)
Fox Studio (Hale) - 1 participant(s)
GaleForce Running Squad (Gale) - 1 participant(s)
Get Hiit (Morrissey) - 1 participant(s)

**Step 7. Add any additional purchases**

### Additional purchases

iTaB

\* Personalize your Finisher Medal with an iTaB

Select	Price	Quantity
 <p>Yes please I would like to order an iTaB</p>	\$ 12.00	- 0 +
No thanks I'd prefer a plain medal instead	Free	- 0 +

**Step 8. Agree to Terms and Conditions and write your Electronic Signature**

### Waivers and agreements

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

\*  I agree to the [Active Agreement and Waiver](#)

\*  I agree to the [Terms & Conditions](#)

By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements I have selected above.

\* Electronic signature

Start over **CONTINUE**

**Step 9. Review Cart and see your 10% team discount was applied.**

## Review cart & check out

### ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
7 Sunshine Coast Marathon 2018 - Westpac 10km - Individuals & Teams Mon Bun <a href="#">Edit</a>   <a href="#">Remove</a>	\$45.00
Team discount	-\$4.50
Personalize your Finisher Medal with an iTaB - No thanks I'd prefer a plain medal instead	\$0.00
Donation to Ronald McDonald House - Donate \$10 or more to go into the draw to receive 1 of 5 chances to have your entry fee refunded. - No, thank you	\$0.00
Coupon code <input type="text"/> <a href="#">APPLY</a>	
Subtotal	\$45.00
Processing fee	\$1.50
What's this?	
Discount(s)	-\$4.50
Total	\$42.00

**Step 10. Select your insurance option**

### REGISTRATION FEE COVERAGE

\* Protect your booking with Registration Protection for only AUD 4.11. Receive a full refund of the purchase price and processing fee should you be unable to attend your event due to a specified reason, such as:



- Injury or illness
- Vehicle breakdown or theft
- Adverse weather resulting in travel warnings
- Work relocation
- And more

By clicking yes, you authorize ACTIVE Network to send your name and purchase information to Booking Protect for fulfillment of your order. Terms, conditions, and exclusions apply. [Full Coverage Details.](#)

YES (Recommended)

No



**Step 11. Enter your payment details and you are done!**

## CHECK OUT

### PAYMENT INFORMATION

Card number:



Expiration:  /

Security Code:  

Store this card for future use

Make this the primary payment method



Wildcard Certificate



**Step 12. Create an account for faster registration next year**

**ACCOUNT CREATION**

An ACTIVE.com account enables you to save registration receipts, check out faster, and more.

Email address

\* Password

Must be six or more characters. Passwords are case-sensitive.

\* Verify password

By clicking "COMPLETE" below, I agree to the ACTIVE Network [Terms of Use](#) and [Privacy Rights](#).

**COMPLETE**